**COMMUNITY PAYBACK - Unpaid Work Project Information**

People on probation are ordered by the court to complete community payback on unpaid work groups or independent projects. People can be ordered to complete 40-30 hours of unpaid work. Probation runs UPW groups with a supervisor who will monitor and supervisor the behaviour of the group and ensure that the objectives of the project is being completed.

To contact CP email: To contact CP email: [GMPS.BWSCP@justice.gov.uk](mailto:GMPS.BWSCP@justice.gov.uk)

Potential work that can be completed

Groundwork and maintenance

* Shovelling and digging
* Clearing vegetation and tree maintenance, using unpowered horticultural hand tools
* Tree and shrub planting
* Using equipment such as leaf blowers, mowers, strimmer’s, brush cutters, hedge trimmers, handheld electric power-tools etc to complete work outside
* Raking leaves, cutting back overgrown shrubbery

Indoor work

* Painting and decorating
* Using powered carpet cleaner and floor polisher
* Using wallpaper steamers
* Moving furniture, removals and large items
* Taking up and relaying floor coverings

Litter picking/clearing rubbish

* Litter picking and rubbish clearance
* Dismantling and recycling goods

Miscellaneous work

* Washing vehicles and windows
* Working in charity shops
* Working with animals
* Clearing snow and ice
* Laying slabs, bricklaying and pointing
* Construction of decking and wood panel fencing.
* Working in kitchens and foodbanks
* Working with animals

Information we need

* Project Location – the full address of the project, accessibility to the project e.g. will our supervisors be given keys to access the project, will the beneficiary open it up for us.
* Tasks included – all of the tasks the beneficiary of the project wants us to complete in detail.
* Availability – how many days a week we could run the project, on what days, if it’s a weekday or weekend project, how many people on probation could work on the site and have enough work for 6+ hours.
* Facilities available – if there are facilities, such as a toilet, kitchen area, warm break room, available on site and to what condition. If there are no facilities on site, how far away is the nearest base of facilities so we know how far the supervisor has to travel for breaks.
* Tools – what tools are need for the project, if the beneficiary of the project can provide any tool themselves, if there is space to store tools on site.
* Contact details for the beneficiary of the project so we can contact them.

**Independent Projects (IP)**

We also run independent projects with organisations in the community such as charity shops, community centres, food banks, community grocery stores, women’s centres and more. These projects are set up in similar ways to the group project but the people on probation are not supervised by an unpaid work supervisor and instead are supervised by the employees at the organisations they are sent to. As the people on probation are not supervised, we only send people who have low risk and lower levels of offences. Normally we do not allocated people on probation to IPs who have offences such as arson, theft/burglary, offences involving children or violent offences as they may pose a higher risk to the public. We work closely with the beneficiaries of the IP to discuss whether they would be willing to take any people with medium risk and on a case by case basis, which is something that can be discussed.